



FINANCE OFFICER – Term Position - One year

Sport Manitoba, a non-profit organization, is the planning, programming and funding agency for amateur sport in Manitoba.

Position:

The Finance Officer, under the direction of the Controller will be responsible for the preparation of the monthly financial statements and the annual audit. The candidate will be responsible for the accounting of Sport Manitoba's Foundation and Registered Canadian Amateur Athletic Associations (RCAAA). The candidate will also be responsible for reviewing and analyzing audits and monthly grants of sport partners.

Candidate:

The candidate must have the ability to develop, maintain and manage relations at all levels within the company. They will demonstrate strong problem solving and excellent communication skills, be organized and handle confidential information. The candidate must be proficient with ACCPAC and Microsoft products and have an advanced knowledge of Excel. Previous experience working in Not for Profits will be considered an asset.

Education:

The candidate will have completed the CGA/ CMA level 3 or equivalent experience and will have a minimum of 3 years of audit or accounting experience.

Salary:

Commensurate with experience.

Applications:

If you enjoy working as part of a team in a flexible organization, are passionate about accounting and sport, and have a willingness to learn and pay attention to detail, forward your application in confidence with salary expectations by Monday March 15, 2010 to:

Sport Manitoba
Human Resources
145 Pacific Ave
Winnipeg, MB R3B 2Z6
Fax: 925-5916
Email: finch@sport.mb.ca

Sport Manitoba is an equal opportunity employer.