

WE ARE NOW ACCEPTING APPLICATIONS FOR:

Recreation Hub Programmer Level 2

The Recreation Hub Programmer coordinates and implements recreation programs and special events that meet the needs of the community hub and citywide initiatives and other duties as assigned. Activities include event scheduling, coordination, staffing, management, staffing and/or volunteer management, prize solicitation, program registration, assessing community needs, recreation program development and direct delivery of programs and evaluations. They coordinate the planning of activities and programs in accordance with community-broad objectives, emphasizing superior internal and external customer service. This position requires flexible hours of work to be present for programs and events, including weekends and evenings.

MANDATORY EDUCATION & EXPERIENCE

- Grade 12, G.E.D., or Mature High School Diploma;
- Ability to hold and maintain a valid Manitoba Class 5 driver's license;
- Minimum of three (3) years experience at a mid line supervisory level;
- Minimum of two (2) years in recreation or a related field;
- Standard First Aid & CPR/C.

PREFERRED EDUCATION & EXPERIENCE

- Post-secondary or equivalent diploma or undergraduate degree in recreation or related field or a combination of experience and education;
- Previous experience coordinating or supervising volunteers;
- Demonstrated experience organizing programs, as well as small and large-scale community events;
- Supervisory experience within a union environment.

Competition # 190072

Please apply with a cover letter and resume on-line at: <http://jobbank.brandon.ca/>

Posted on: October 31, 2019

Applications will be accepted until 11:59 p.m. on November 14, 2019.

This opportunity is open to all applicants, however first consideration will be given to current City of Brandon CUPE employees.

The selection process for this competition will include testing and an interview.

The City of Brandon reserves the right to underfill this position.

Rate of Pay:

\$27.06 – 29.13 per hour - 2018 rates.

Position Conditions: This is a full-time, permanent position of 40 hours per week. It will be offered in accordance with conditions identified in the Collective Agreement between the City of Brandon and CUPE Local 69.

For complete position details and requirements see the Job Description on the City of Brandon website.

The City of Brandon is committed to an inclusive, barrier free environment and will accommodate the needs of applicants under the Accessibility for Manitobans Act (AMA) throughout all stages of the recruitment and selection process. We thank all applicants for their interest; only those advancing in the competition will be contacted. If contacted to participate in the process, please advise if you require an accommodation.

Serving and Building Community.