

# 2020-2021 Sport Development Grants Manual

Effective: April 1, 2020 to March 31, 2021



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For information on other programs, grants and services please visit Sport Manitoba's website at: <u>www.sportmanitoba.ca</u>



# ABOUT SPORT MANITOBA

Sport Manitoba is a not-for-profit organization and the lead planning, programming and funding agency for the development of amateur sport in Manitoba. Located at 145 Pacific Avenue in Winnipeg, Sport Manitoba partners with over 100 organizations to deliver sport in the province and is responsible for programs including the Manitoba Games powered by Manitoba Hydro, Sport Manitoba Coaching, Team Manitoba, Manitoba Sports Hall of Fame, Fit Kids Healthy Kids, and KidSport. Services provided include the Sport Manitoba Clinic, Sport Manitoba Performance, Sport Manitoba Fitness Centre, and the Paul Robson Resource Centre for Leadership and Coaching.

# **OUR MISSION**

Every Manitoban should have the opportunity to play and be active with the chance to compete at the highest level of their ability. Sport Manitoba, in partnership with over 100 provincial and community organizations, is committed to supporting and encouraging this journey and will continue to transform in an effort to accommodate Manitoba's growing demand for diverse athletic opportunities.

# 2020 – 2024 MANITOBA ACTION PLAN FOR SPORT STAFF CHANGES

Sport Manitoba initiated a planning process with sport partners in November of 2019 to set the priorities for the next 4-year cycle of the Manitoba Action Plan for Sport (MAPS). The process identified the key areas Sport Manitoba's leading areas of support for our sport partners.

The three themes of areas that came from the MAPS process were:

- 1. Athlete Development
- 2. Sport Culture
- 3. Value of Sport

To effectively support our sport partners we've made the following staff responsibility adjustments:



# SPORT DEVELOPMENT OFFICER CONTACT LIST

Amanda Daurie – Office: 204-925-5907 Cell: 204-223-4078 Fax: 204-925-5916 Email: <u>Amanda.daurie@sportmanitoba.ca</u> Address: 145 Pacific Ave, Winnipeg MB, R3B 2Z6

Sport partners identified that reaching underrepresented populations is a priority support area Amanda is Sport Manitoba's lead for newcomers, parasport and women in sport initiatives. Amanda also provides direct support to the Provincial Sport Organizations. Amanda continues to work from our Winnipeg office.

**Megan Foster** – Cell: 204-720-0172 Fax: 1-877-739-3927 Email: <u>Megan.foster@sportmanitoba.ca</u> Address: Healthy Living Center, Brandon University, 270 – 18<sup>th</sup> St., Brandon Manitoba, R7A 6A9

The importance of quality and safe sport environments is the focus of our sport partners. Emphasis on safe sport is of the utmost importance and Megan is Sport Manitoba's lead in this area. Megan will lead the development of safe sport tools and training for all sport partners. Megan maintains community sport consulting for local and regional sport partners in rural and urban communities. Megan continues to work out of our Brandon office.

**Iris Murray** – Cell: 204-679-6550 Fax: 1-888-213-8078 Email: <u>iris.murray@sportmanitoba.ca</u> Address: Box 564, 59 Suite #205 – 274 North Thompson Dr., Thompson Manitoba, R8N 1N4

With a focus on reconciliation and the five calls to action specific to sport (#87 to #91) from the Truth and Reconciliation Commission Calls to Action, Iris is Sport Manitoba's lead for Indigenous sport development. Iris will work closely with the Manitoba Aboriginal Sport and Recreation Council to support the increase of Indigenous sport development across Manitoba. Iris maintains community sport consulting for local and regional sport partners in Indigenous, northern, remote and isolated communities. Iris continues to work from our Thompson office.

Leanne Traynor – Office: 204-925-5933 Cell: 204-890-3204 Fax: 1-888-398-1353 Email: Leanne.traynor@sportmanitoba.ca Address: 145 Pacific Ave, Winnipeg MB, R3B 2Z6

Leanne will lead the development of good governance tools and training for our sport partners to support them directly in ensuring everyone has best practices in place to guide their programming. Leanne will also provide direct support to Provincial Sport Organizations. Leanne has relocated to our Winnipeg office.



# SPORT DEVELOPMENT GRANTS

Sport Manitoba offers sport development grants that facilitate the development of athletes, coaches, officials, and volunteers at the community level with an emphasis on training and skill development.

# **ELIGIBILITY CRITERIA & FUNDING PROCEDURES**

Sport Manitoba's Sport Development Grants program is mainly focused around the impact these grants will have at the Active Start, FUNdamentals, Learning to Train, Training to Train and Training to Compete stages within the Sport For Life – Long-Term Athlete Development framework (see Appendix A).

Sport Manitoba strives to support our sport partners in creating sport development opportunities in four key areas:

**Organizational Effectiveness** 

• By supporting community and regional organizations in the delivery of quality sport in the regions, as well as supporting participation, excellence, and the ability to govern their organizations, athletes, and teams effectively.

#### **Sport Initiation**

- By working with sport partners to ensure the development and accessibility of quality sport programs at club and recreational levels.
- By helping to maintain and grow the number of Manitoba residents engaged in organized, quality sport programs in the Active for Life, FUNdamentals and Learn to Train stages.

# Technical Leadership

- By working with our sport partners to ensure sport technical knowledge (coaching, officiating, volunteers, competition hosting, etc.) is well developed in the regions.
- By embracing, modifying and creating new methods and techniques to be more effective as sport leaders.

#### Performance Pathway

- By working with our sport partners to ensure athletes are receiving the training and support that they require to move along their performance pathway.
- By providing leadership to deliver quality programming to Training to Train and Training to Compete stages of Performance Pathway.

# WHO'S ELIGIBLE TO APPLY?

- Community-based, not-for-profit, sport/recreation organizations that are recognized by Sport Manitoba are eligible to apply. This includes, but is not limited to sport-specific organizations, leagues, clubs, schools, community centers, ethno-cultural and Aboriginal community groups, and municipal recreation departments.
- Individuals including athletes, coaches, and officials may apply for funding assistance for professional development opportunities within their sport. This may include travel, accommodations, meals, and course fees.

# **GENERAL ELIGIBILITY CRITERIA**

Grants are available to provide assistance with expenses which are directly related to
moving through the <u>Canada Sport for Life development model</u>; therefore some expenses
may not be covered.



- Eligibility does not ensure assistance. Assistance will only be considered based on the availability of sufficient funds from April 1st to March 31st within each fiscal year.
- Grants cannot duplicate other funding from Sport Manitoba.
- Purpose of the grants is to provide assistance, not cover 100% of expenses.

# **EXAMPLES OF GRANTS AVAILABLE**

#### Organizational Effectiveness

- Sport Development Plan consultants (Strategic Planning, Bylaw Development, etc.)
- LTAD age-appropriate training sessions
- S4L presentation

#### Sport Initiation

- Introduction of a new sport into a community
- Multi-sport camps
- Hosting a skill development clinic or camp

#### Technical Leadership

- Coach, official, or volunteer board professional development
- Coach or official travel assistance
- Hosting coach or official clinics or education sessions
- Sport festivals and/or motivational speakers

#### Performance Pathway

- Strength and conditioning programs (delivered by Sport Manitoba staff or approved service providers)
- Hosting a skill development clinic or camp
- Sport nutrition planning
- Sport psychology
- Biomechanical analysis

**NOTE:** The above list is not complete.

# INELIGIBLE EXPENSES INCLUDE BUT ARE NOT LIMITED TO:

- Facility development
- Uniforms
- Banquet supplies and awards
- Staff salaries
- Personally-owned equipment
- Athlete or team travel
- Hosting or attending tournaments
- Operational funds

# WOULD YOU LIKE TO SPEAK TO SOMEONE ABOUT YOUR APPLICATION?

- If your grant inquiries are related to an Indigenous project or you live north of the 53<sup>rd</sup> parallel, please contact Iris Murray (204-679-6550) to discuss your application.
- If you live south of the 53<sup>rd</sup> parallel, please contact Megan Foster (204-720-0172).



# HOW DO I APPLY?

- Applications can be downloaded at <u>www.sportmanitoba.ca/resources/funding</u>
- Select the appropriate application form. Applications must be completed in full and include a proposed project/program budget with all estimated expenses and revenue. The proposal/budget should indicate all partnership contributions being made to the project/program.
- Complete the application and submit it via email to <u>grantsubmissions@sportmanitoba.ca</u> or mail a hard copy to Leanne Traynor, Sport Development Officer, Sport Manitoba, 145 Pacific Ave, Winnipeg Manitoba, R3B 2Z6
- Applicants will receive a letter of pre-approval and post-event report or a letter of denial, including an explanation, upon receipt.
- Following the completion of the program or event, successful applicants must submit a signed post-event report, complete with the project/program budget with actual expenses and revenues as well as paid receipts or photocopies of same. The post-event report must be submitted no later than four (4) weeks following the completion of the project/program to secure funding. Coach applicants must also include a copy of their current Respect-in-Sport certificate if the certification number is not included in their application.
- Cheques issued to successful applications must be made payable to an organization or team. Sport Manitoba will not make grants payable to an individual with the exception of an individual receiving assistance for athlete or coach or official professional development opportunities or travel.

# TIPS FOR PREPARING YOUR APPLICATION

Before completing your application, be sure to have the following ready:

- Organization name and contact info, including full mailing address
- Contact with Provincial Sport Organization (PSO)
- Program/event/project proposal
- Program partners, if applicable
- Date(s) of program/event/project
- Anticipated partnering communities, if applicable
- Anticipated number of participants, if applicable
- Clinician/instructor information, if applicable
- LTAD stages involved or covered (see Appendix A)
- Estimated budget including revenue and expenses

**NOTE:** Unsuccessful applicants may appeal by writing a letter to the Partner Development Manager, Sport Manitoba; 145 Pacific Avenue, Winnipeg, R3B 2Z6 stating their rationale.

Sport Manitoba has a privacy policy that protects personal information. Any personal information requested on this application will only be used for the administration of Sport Manitoba Sport Development Grant Program. Applicable information including region, sport, level of certification, and total grant amount may be provided publicly for reporting purposes.



# SPORT MANITOBA SPORT DEVELOPMENT GRANTS PERFORMANCE PATHWAY ATHLETE ASSISTANCE GRANT

Sport Manitoba offers sport development grants that facilitate the development of athletes, coaches, officials, and volunteers at the community level with an emphasis on training and skill development.

Sport Manitoba's Sport Development Grants Program is mainly focused around the impact that these grants will have at the Active Start, FUNdamentals, Learn to Train, Train to Train and Train to Compete stages within the Sport For Life – Long-term Athlete Development framework.

Grants are available to help athletes who are on the performance pathway (Train to Train stages and higher) with financial assistance for support services. Here is how we can help:

# **EXAMPLES OF ELIGIBLE SPORT SUPPORT SERVICES**

- Strength and conditioning training
- Nutrition planning
- Sport psychology

PLEASE NOTE: Support services must be provided by, recognized, and/or approved by Sport Manitoba Performance (See Appendix C).

# WHAT TYPE OF EXPENSES ARE ELIGIBLE?

- Mileage (\$0.40/km)
- Accommodations (if required)
- Meals (while away from home and if not provided): Breakfast \$10.00; Lunch \$14.00; Supper \$21.00 Daily meal maximum is \$45.00
- Support service fees

# HOW MUCH ASSISTANCE IS AVAILABLE?

- 50/50 cost share between the athlete and Sport Manitoba
- Each athlete is eligible to receive up to a maximum of \$500 per year per sport

# HOW AND WHEN DO I APPLY?

- Visit Sport Manitoba online at <u>www.sportmanitoba.ca/resources/funding</u> to download the application form.
- The application form, including a proposed budget, must be completed, reviewed and pre-approved prior to starting the new program. You will be asked to submit a post-event report upon the completion of the event. If you have already begun the program, please contact Leanne Traynor (204-890-3204) to see if funding is still available.

#### **QUESTIONS?**

Contact Iris Murray (204-679-6550) or Megan Foster (204-720-0172) to discuss your sport opportunity and any questions regarding the application process.

Unsuccessful applicants may appeal by writing a letter to the Partner Development Manager, Sport Manitoba, 145 Pacific Ave, Winnipeg Manitoba, R3B 2Z6 stating their rationale.

Sport Manitoba has a privacy policy that protects personal information. Any personal information requested on this application will only be used for the administration of Sport Manitoba Sport Development Grant Program. Applicable information including region, sport, level of certification and total grant amount may be provided publicly for reporting purposes.

Revised 06/07/19



# SPORT MANITOBA SPORT DEVELOPMENT GRANTS PERFORMANCE PATHWAY ATHLETE ASSISTANCE APPLICATION FORM

Athlete/Team Name	:		Sport:		
Team Contact: (if applicable)					
Mailing Address:		Town:		Posta	I Code:
Phone:	(H):	(W):		(C):	
E-mail Address:				Fax:	
Cheque Payable To	:				
Signature:		Date:			

# PROGRAM/EVENT INFORMATION:

Type of Support	Service:			
Date(s):		Location:		
Service		Contact Phone		
Provider:		Number:		
Have you consulted with a Sport Manitoba Performance about your       Image: Yes       Image: No         Performance Plan?       Image: No				

Indicate all stages of the Sport For Life – Long-term Athlete Development framework that					
athlete/team is participating at:					
Active Start (Girls & Boys: Up to age 6)	Train to Train (Girls: 11-15 & Boys: 12-16)				
FUNdamentals (Girls: 6-8 & Boys: 6-9)	Train to Compete (Girls: 15-21+ & Boys: 16-23+)				
Learn to Train (Girls: 8-11 & Boys: 9-12)					

# **PROJECTED BUDGET**

	PROJECTED EXPENSES:	COMMENTS (IF APPLICABLE):
Service Fee (total amount invoiced)		
Service Fee (total amount invoiced)		
Service Fee (total amount invoiced)		
Transportation Expenses (Total # of kilometers to travel to event and return)	KM's x \$0.40 = \$	
Hotel Accommodations (if applicable)		
Meals (for meals away from home, receipts may be required)	Breakfast \$10 x = \$ Lunch \$14 x = \$ Supper \$21 x = \$	
TOTAL EXPENSES:	\$	
GRANT AMOUNT REQUESTED: (50% Maximum)	\$	

#### NOTES:

- Prior to submitting your application, please read Grant Eligibility Criteria and Funding Procedures.
- Eligibility does not ensure assistance.
- Confirmation of eligible mileage rates/amounts will be calculated by Sport Manitoba (\$0.40/km).
- If hotel accommodations are required, receipts must be submitted.
- Athlete must be on the performance pathway at a Train to Train level or higher. Confirmation will be made with their Provincial Sport Organization.



# SPORT MANITOBA SPORT DEVELOPMENT GRANTS PERFORMANCE PATHWAY ATHLETE ASSISTANCE POST-EVENT REPORT

This report must be submitted no later than four (4) weeks following the completion of the service/program to secure funding and must include a finalized expense budget with actuals and receipts. Meals will be calculated based on Sport Manitoba's per diem rates. Proof of participation is required.

Athlete/Team Name	:		Sport:		
Team Contact: (if Applicable)					
Mailing Address:		Town:		Posta	I Code:
Phone:	<b>(H)</b> :	(W):		(C):	
E-mail Address:				Fax:	

#### **Program or Service Information:**

Type of Support Service/ Name of Program:		
Date(s):	Location:	
Service Provider:	Contact Phone Number:	

# ACTUALBUDGET

	ACTUAL EXPENSES:	COMMENTS (IF APPLICABLE):
Service Fee (total amount invoiced)		
Service Fee (total amount invoiced)		
Service Fee (total amount invoiced)		
Transportation Expenses (Total # of kilometers to travel to event and return)	KM's x \$0.40 = \$	
Hotel Accommodations (if applicable)		
Meals (for meals away from home, receipts may be required)	Breakfast \$10 x = \$ Lunch \$14 x = \$ Supper \$21 x = \$	
TOTAL EXPENSES:	\$	
GRANT AMOUNT REQUESTED:	\$	

# INFORMATION VERIFICATION STATEMENT

- I confirm that the above information including the information provided in the budget is true and accurate.
- I have enclosed copies of required expense receipts or invoices to verify the financial statement I have provided.
- I understand that Sport Manitoba has a privacy policy that protects personal information. Any personal information requested on this application will only be used for the administration of Sport Manitoba Sport Development Grant Program. Applicable information including region, sport, level of certification and total grant amount may be provided publicly for reporting purposes.

Cheque Payable To:	
Signature:	Date:



# SPORT MANITOBA SPORT DEVELOPMENT GRANTS COACH ASSISTANCE GRANT

Sport Manitoba offers sport development grants that facilitate the development of athletes, coaches, officials, and volunteers at the community level with an emphasis on training and skill development.

Sport Manitoba's Sport Development Grant Program is mainly focused around the impact that these grants will have at the Active Start, FUNdamentals, Learn to Train, Train to Train and Train to Compete stages within the Sport For Life – Long-term Athlete Development framework.

Sport Manitoba is able to help coaches with financial assistance for professional development opportunities through our 2020-21 Sport Development Grants Programs. Here is how we can help:

# WHAT PROFESSIONAL DEVELOPMENT IS ELIGIBLE?

- NCCP (National Coach Certification Program) courses
- Sport Manitoba Coaching, Provincial Sport Organization or Sport Canada sponsored or approved seminars and conferences.

**NOTE:** Travel outside of Manitoba is not eligible except under circumstances where a coach training is not offered in Manitoba and is approved by Sport Manitoba Coaching or the Provincial Sport Organization.

# ELGIBILITY REQUIRMENT:

 All Manitoba coaches are required to complete the Respect in Sport course. Recertification is required every five years. If you have completed the course in 2015 or earlier, you are required to recertify. Coaches must have an active Respect in Sport certification to receive a coach assistance grant. To complete Respect in Sport or locate your Respect in Sport certification number visit: <u>http://www.sportmanitoba.ca/coaching/respect-sport</u>

# WHAT TYPE OF EXPENSES ARE ELIGIBLE?

- Mileage (\$0.40/km)
- Accommodations (if required)
- Meals (while away from home and if not provided): Breakfast \$10.00; Lunch \$14.00; Supper \$21.00 Daily meal maximum is \$45.00
- Course fees

# HOW MUCH ASSISTANCE IS AVAILABLE?

- 50/50 cost share between the coach and Sport Manitoba
- Up to a maximum of \$500 per year per sport

# HOW AND WHEN DO I APPLY?

- Visit Sport Manitoba online at <u>www.sportmanitoba.ca/resources/funding</u> to download the application form. The downloaded form can be emailed to <u>grantsubmissions@sportmanitoba.ca</u> or mailed to Leanne Traynor, Sport Manitoba, 145 Pacific Ave, Winnipeg Manitoba, R3B 2Z6
- The application form, including a proposed budget, must be completed, reviewed and pre-approved prior to attending the event. You will be asked to submit a post-event report upon the completion of the event. If you have already attended the event, please contact Leanne Traynor (204-925-5933) to see if funding is still available.
- To locate your Coach Certification Number, visit: <u>https://thelocker.coach.ca/account/login?ReturnUrl=%2f</u>

# **QUESTIONS?**

Contact Iris Murray (204-679-6500) or Megan Foster (204-720-0172) to discuss your sport opportunity and any questions regarding the application process.

Unsuccessful applicants may appeal by writing a letter to the Partner Development Manager, Sport Manitoba, 145 Pacific Ave, Winnipeg Manitoba, R3B 2Z6 stating their rationale.



# SPORT MANITOBA SPORT DEVELOPMENT GRANTS COACH ASSISTANCE GRANT APPLICATION FORM

Coach/Applicant N	ame:			Sport:	
Respect in Sport #	:	Coach Certification #:			
Where/Who Do You	u Coach				
Mailing Address:			Town:		Postal Code:
Phone:	(H):		(W):		(C):
E-mail Address:					Fax:
Cheque Payable To:					
Signature:			Date:		

# **EVENT INFORMATION:**

Name of clinic or training event:			
Date(s):	Location:		
Event Contact Person:	Contact Phone Number:		
Indicate all stages of the Sport For Life – Long-term Athlete Development framework that course content includes:			
<ul> <li>Active Start (Girls &amp; Boys: Up to age 6)</li> <li>FUNdamentals (Girls: 6-8 &amp; Boys: 6-9)</li> <li>Learn to Train (Girls: 8-11 &amp; Boys: 9-12)</li> </ul>			

# **PROJECTED BUDGET**

PROPOSED EXPENSES:	PROJECTED EXPENSES:	COMMENTS (IF APPLICABLE):
Registration Fees (if applicable):		
Transportation Expenses (Total # of kilometers to travel to event and return)	KM's x \$0.40 = \$	
Other Expenses: (Total expenses including airfare <del>,</del> parking, etc.)		
Hotel Accommodations (if applicable)		
Meals (for meals away from home, receipts may be required)	Breakfast \$10 x = \$ Lunch \$14 x = \$ Supper \$21 x = \$	
TOTAL EXPENSES:	\$	
GRANT AMOUNT REQUESTED: (50% Maximum)	\$	

#### NOTES:

- Prior to submitting your application, please read Grant Eligibility Criteria and Funding Procedures.
- Eligibility does not ensure assistance.
- Proof of meal purchases may be required. Only meals during the training period are covered so when travelling from home meals such as breakfast are not eligible.
- If hotel accommodations and registration fees are required, receipts must be submitted.



# SPORT MANITOBA SPORT DEVELOPMENT GRANTS COACH ASSISTANCE POST-EVENT REPORT

This report must be submitted no later than four (4) weeks following the completion of the event/clinic to secure funding and must include a finalized expense budget with actuals and receipts. Meals will be calculated based on Sport Manitoba's per diem rates. Proof of attendance at the event is required and if not previously submitted, coaches must include proof of completion of the Respect in Sport program.

Coach/Applicant	Name:		Sport:	
Respect in Sport a			· · ·	
Mailing Address:		Town:		Postal Code:
Phone:	(H):	(W):		(C):
E-mail Address:				Fax:

#### **EVENT INFORMATION:**

Name of clinic or training event:	9		
Date(s):		Location:	
Event Contact Person:		Contact Phone Number:	

#### BUDGET

EXPENSES:	ACTUAL EXPENSES:	COMMENTS (IF APPLICABLE):
Registration Fees (if applicable):		
Transportation Expenses (Total # of kilometers to travel to event and return)	KM's x \$0.40 = \$	
Other Expenses: (Total expenses including flight, parking)		
Hotel Accommodations (if applicable)		
Meals (for meals away from home, receipts may be required)	Breakfast \$10 x = \$ Lunch \$14 x = \$ Supper \$21 x = \$	
TOTAL EXPENSES:	\$	
GRANT AMOUNT REQUESTED: (50% Maximum)	\$	

# INFORMATION VERIFICATION STATEMENT

- I confirm that the above information including the information provided in the budget is true and accurate.
- I have enclosed copies of required expense receipts or invoices to verify the financial statement I have provided.
- I understand that Sport Manitoba has a privacy policy that protects personal information. Any personal information requested on this application will only be used for the administration of Sport Manitoba Sport Development Grant Program. Applicable information including region, sport, level of certification and total grant amount may be provided publicly for reporting purposes.

Cheque Payable To:		
Signature:	Date	



Sport Manitoba offers sport development grants that facilitate the development of athletes, coaches, officials, and volunteers at the community level with an emphasis on training and skill development.

Sport Manitoba's Sport Development Grants Program is mainly focused around the impact that these grants will have at the Active Start, FUNdamentals, Learn to Train, Train to Train and Train to Compete stages within the Sport For Life – Long-term Athlete Development framework.

Sport Manitoba is able to help officials with financial assistance for professional development opportunities through our 2020-21 Sport Development Grants Programs. Here is how we can help:

# WHAT PROFESSIONAL DEVELOPMENT IS ELIGIBLE?

- Certification courses
- Sport Manitoba Coaching or Provincial Sport Organization sponsored or approved seminars and conferences

**NOTE:** Travel outside of Manitoba is not eligible except under circumstances where official training is not offered in Manitoba and is approved by Sport Manitoba Coaching or the Provincial Sport Organization.

# WHAT TYPE OF EXPENSES ARE ELIGIBLE?

- Mileage (\$0.40/km)
- Accommodations (if required)
- Meals (while away from home and if not provided): Breakfast \$10.00; Lunch \$14.00; Supper \$21.00 Daily meal maximum is \$45.00
- Course fees

# HOW MUCH ASSISTANCE IS AVAILABLE?

- 50/50 cost share between the official and Sport Manitoba
- Up to a maximum of \$500 per sport per year

# HOW AND WHEN DO I APPLY?

- Visit Sport Manitoba online at <u>www.sportmanitoba.ca/resources/funding</u> to complete an application online or to download the application form. The downloaded form can be emailed to <u>grantsubmissions@sportmanitoba.ca</u>, or mailed to Leanne Traynor, Sport Manitoba, 145 Pacific Ave, Winnipeg Manitoba, R3B 2Z6.
- The application form, including a proposed budget, must be completed, reviewed and pre-approved prior to attending the event. You will be asked to submit a post event report upon the completion of the event. If you have already attended the event, please contact Leanne Traynor (204-890-3204) to see if funding is still available.

# **QUESTIONS?**

Contact Iris Murray (204-679-6550) or Megan Foster (204-720-0172) to discuss your sport opportunity and any questions regarding the application process.

Unsuccessful applicants may appeal by writing a letter to the Partner Development Manager, Sport Manitoba, 145 Pacific Ave, Winnipeg Manitoba, R3B 2Z6 stating their rationale.



# SPORT MANITOBA SPORT DEVELOPMENT GRANTS OFFICIAL ASSISTANCE GRANT APPLICATION FORM

Official Name:		Sport:				
Mailing Address:		Town:			osta ode	
Phone:	<b>(H)</b> :	(W):		(	C):	
E-mail Address:		Fax:				
Who I Officiate For	r:					
Cheque Payable T	o:					
Signature:			Date:			

#### **EVENT INFORMATION:**

Name of Clinic or Training Event:		
Date(s):	Location:	
Event Contact Person:	Contact Phone Number:	

# PROJECTED BUDGET

PROPOSED EXPENSES:	PROJECTED EXPENSES:	COMMENTS (IF APPLICABLE):
Registration Fees (if applicable):		
Transportation Expenses (Total # of kilometers to travel to event and return)	KM's x \$0.40 = \$	
Other Expenses: (Total expenses including flight, parking, etc.)		
Hotel Accommodations (if applicable)		
Meals (for meals away from home, receipts may be required)	Breakfast \$10 x = \$ Lunch \$14 x = \$ Supper \$21 x = \$	
TOTAL EXPENSES:	\$	
GRANT AMOUNT REQUESTED: (50% Maximum)	\$	

#### NOTES:

- Prior to submitting your application, please read Grant Eligibility Criteria and Funding Procedures.
- Eligibility does not ensure assistance.
- Proof of meal purchases may be required.
- Confirmation of eligible mileage rates/amounts will be calculated by the Sport Manitoba (\$0.40/km).
- If hotel accommodations are required, receipts must be submitted.
- If registration fees are required, receipts must be submitted.

Sport Manitoba has a privacy policy that protects personal information. Any personal information requested on this application will only be used for the administration of Sport Manitoba Sport Development Grant Program. Applicable information including region, sport, level of certification and total grant amount may be provided publicly for reporting purposes.



#### SPORT MANITOBA SPORT DEVELOPMENT GRANTS OFFICIAL ASSISTANCE POST EVENT REPORT

This report must be submitted no later than four (4) weeks following the completion of the event/clinic to secure funding and must include a finalized expense budget with actuals and receipts. Meals will be calculated based on Sport Manitoba's per diem rates. Proof of attendance at the event is required.

Official Name:		Sport:		
Mailing Address:		Town:	Posta	al Code:
Phone:	(H):	(W):	(C):	
E-mail Address:			Fax:	

#### **EVENT INFORMATION:**

Name of clinic or trainir event:	ng		
Date(s):		Location:	
Event Contact Person:		Contact Phone Number:	

#### BUDGET

EXPENSES:	ACTUAL EXPENSES:	COMMENTS (IF APPLICABLE):
Registration Fees (if applicable):		
Transportation Expenses (Total # of kilometers to travel to event and return)	KM's x \$0.40 = \$	
Other Expenses: (Total expenses including flight, parking, etc.)		
Hotel Accommodations (if applicable)		
Meals (for meals away from home, receipts may be required)	Breakfast \$10 x = \$ Lunch \$14 x = \$ Supper \$21 x = \$	
TOTAL EXPENSES:	\$	
GRANT AMOUNT REQUESTED: (50% Maximum)	\$	

# INFORMATION VERIFICATION STATEMENT

- I confirm that the above information including the information provided in the budget is true and accurate.
- I have enclosed copies of required expenses receipts or invoices to verify the financial statement I have provided.
- I understand that Sport Manitoba has a privacy policy that protects personal information. Any personal information requested on this application will only be used for the administration of Sport Manitoba Sport Development Grant Program. Applicable information including region, sport, level of certification and total grant amount may be provided publicly for reporting purposes.

Cheque Payable To:		
Signature:	Date:	



# SPORT MANITOBA SPORT DEVELOPMENT GRANTS VOLUNTEER ASSISTANCE GRANT

Sport Manitoba offers sport development grants that facilitate the development of athletes, coaches, officials, and volunteers at the community level with an emphasis on training and skill development.

Sport Manitoba's Sport Development Grants Program is mainly focused around the impact that these grants will have at the Active Start, FUNdamentals, Learn to Train, Train to Train and Train to Compete stages within the Sport For Life – Long-term Athlete Development framework.

Sport Manitoba is able to help board members of sport organizations with financial assistance for professional development opportunities and/or attending their Provincial Sport Organization's AGM through our 2020-21 Sport Development Grants Programs. Here is how we can help:

# WHAT PROFESSIONAL DEVELOPMENT IS ELIGIBLE?

- Sending a representative to your Provincial Sport Organization's AGM
- Training opportunities (i.e. Volunteer Manitoba education sessions)

# WHAT TYPE OF EXPENSES ARE ELIGIBLE?

- Mileage (\$0.40/km)
- Accommodations (if required)
- Meals (if not provided): Breakfast \$10.00; Lunch \$14.00; Supper \$21.00. Daily meal maximum is \$45.00
- Course fees

# HOW MUCH ASSISTANCE IS AVAILABLE?

- 50/50 cost share between the coach and Sport Manitoba
- Up to a maximum of \$500 per year per sport

# HOW AND WHEN DO I APPLY?

- Visit Sport Manitoba online at <u>www.sportmanitoba.ca/resources/funding</u> to complete an application online or to download the application form. The downloaded form can be emailed to <u>grantsubmissions@sportmanitoba.ca</u> or mailed to Leanne Traynor, Sport Manitoba, 145 Pacific Ave, Winnipeg Manitoba, R3B 2Z6.
- The application form (including a proposed budget) must be completed, reviewed and pre-approved prior to attending the event. You will be asked to submit a post event report upon the completion of the event. If you have already attended the event, please contact Leanne Traynor (204-890-3204) to see if funding is still available.

# **QUESTIONS?**

Contact Iris Murray (204-679-6550) or Megan Foster (204-720-0172) to discuss your sport opportunity and any questions regarding the application process.

Unsuccessful applicants may appeal by writing a letter to the Partner Development Manager, Sport Manitoba, 145 Pacific Ave, Winnipeg Manitoba, R3B 2Z6 stating their rationale.

Sport Manitoba has a privacy policy that protects personal information. Any personal information requested on this application will only be used for the administration of Sport Manitoba Sport Development Grant Program. Applicable information including region, sport, level of certification and total grant amount may be provided publicly for reporting purposes.



# SPORT MANITOBA SPORT DEVELOPMENT GRANTS VOLUNTEER ASSISTANCE GRANT APPLICATION FORM

Volunteer Name:		Sport:	
Organization:			
Organization Mailing Address:		Town:	Postal Code:
Phone:	(H):	(W):	(C):
E-mail Address:			Fax:
Cheque Payable To	o:		
Signature:		Date:	

# **EVENT INFORMATION:**

Name of clinic or trainin event:	g		
Date(s):		Location:	
Event Contact Person:		Contact Phone Number:	

# **PROJECTED BUDGET**

PROPOSED EXPENSES:	PROJECTED EXPENSES:	COMMENTS (IF APPLICABLE):
Registration Fees (if applicable):		
Transportation Expenses (Total # of kilometers to travel to event and return)	KM's x \$0.40 = \$	
Other Expenses: (Total expenses including flight, parking, etc.)		
Hotel Accommodations (if applicable)		
Meals (for meals away from home, receipts may be required)	Breakfast \$10 x = \$ Lunch \$14 x = \$ Supper \$21 x = \$	
TOTAL EXPENSES:	\$	
GRANT AMOUNT REQUESTED: (50% Maximum)	\$	

#### NOTES:

- Prior to submitting your application, please read Grant Eligibility Criteria and Funding Procedures.
- Eligibility does not ensure assistance.
- Proof of meal purchases may be required. Only meals during the training period are covered so when travelling from home meals such as breakfast are not eligible.
- Confirmation of eligible mileage rates/amounts will be calculated by Sport Manitoba (\$0.40/km).
- If hotel accommodations are required, receipts must be submitted.
- If registration fees are required, receipts must be submitted.



# SPORT MANITOBA SPORT DEVELOPMENT GRANTS VOLUNTEER ASSISTANCE POST EVENT REPORT

This report must be submitted no later than four (4) weeks following the completion of the event/clinic to secure funding and must include a finalized expense budget with actuals and receipts. Meals will be calculated based on Sport Manitoba's per diem rates. Proof of attendance at the event is required.

Volunteer Name:			Sport:		
Sport Organization:					
Mailing Address:			Town:	Posta	al Code:
Phone:	(H):		(W):	(C):	
E-mail Address:			·	Fax:	

# **EVENT INFORMATION:**

Name of event:		
Date(s):	Location:	
Event Contact Barcon	Contact Phone	
Event Contact Person:	Number:	

#### BUDGET

EXPENSES:	ACTUAL EXPENSES:	COMMENTS (IF APPLICABLE):
Registration Fees (if applicable):		
Transportation Expenses (Total # of kilometers to travel to event and return)	KM's x \$0.40 = \$	
Other Expenses: (Total expenses including flight, parking, etc.)		
Hotel Accommodations (if applicable)		
Meals (Receipts may be required)	Breakfast \$10 x = \$ Lunch \$14 x = \$ Supper \$21 x = \$	
TOTAL EXPENSES:	\$	
GRANT AMOUNT REQUESTED: (50% Maximum)	\$	

# INFORMATION VERIFICATION STATEMENT

- I confirm that the above information including the information provided in the budget is true and accurate.
- I have enclosed copies of required expense receipts or invoices to verify the financial statement I have provided.
- I understand that Sport Manitoba has a privacy policy that protects personal information. Any personal information requested on this application will only be used for the administration of Sport Manitoba Sport Development Grant Program. Applicable information including region, sport, level of certification and total grant amount may be provided publicly for reporting purposes.

Cheque Payable To:		
Signature:	Date:	



# SPORT MANITOBA SPORT DEVELOPMENT GRANTS WOMEN IN SPORT SUPPLEMENTAL GRANT

Sport Manitoba offers sport development grants that facilitate the development of athletes, coaches, officials, and volunteers at the community level with an emphasis on training and skill development.

Sport Manitoba's Sport Development Grants Program is mainly focused around the impact that these grants will have at the Active Start, FUNdamentals, Learn to Train, Train to Train and Train to Compete stages within the Sport For Life – Long-term Athlete Development framework.

This supplemental grant is available to those who identify the need for additional assistance and is to be used to cover expenses in addition to those included in the Coach, Official, or Volunteer Assistance Grants. Applicants should complete the Supplemental Grant application form and include it with their initial Coach/Official/Volunteer grant application.

# WHAT TYPE OF EVENTS ARE ELIGIBLE?

- NCCP course or workshop
- Non-NCCP professional development opportunity
- In-province competition
- Out-of-province training opportunity

# WHAT TYPE OF EXPENSES ARE ELIGIBLE?

- Ground or air transportation for essential caregiver or child/ren that travel along with the applicant
- Meals per diem at Sport Manitoba rates for essential caregiver or child/ren that travel along with the
  applicant
- Accommodations full rate if child/ren and essential caregiver are traveling as well
- Childcare cost associated with additional childcare to allow women to participate in activity; may be to a day care center, day home, or on-site support
- Travel to and from childcare facility or residence

# HOW MUCH ASSISTANCE IS AVAILABLE?

- 50/50 cost share between the coach/official/volunteer and Sport Manitoba
- Up to a maximum of \$500 (in addition to a Coach/Official/Volunteer Assistance Grant)

# HOW AND WHEN DO I APPLY?

- Visit Sport Manitoba online at <u>www.sportmanitoba.ca/resources/funding</u> to complete an application online or to download the application form. The application form must be emailed to <u>grantsubmissions@sportmanitoba.ca</u> or mailed to Leanne Traynor, Sport Manitoba, 145 Pacific Ave, Winnipeg Manitoba, R3B 2Z6.
- The application form (including a proposed budget) must be completed, reviewed and pre-approved prior to the project beginning. You will be asked to submit a post event report upon the completion of the program.

# NOTES

- Prior to submitting your application, please read Grant Eligibility Criteria and Funding Procedures.
- Eligibility does not ensure assistance.

# **QUESTIONS?**

Contact Iris Murray (204-679-6550) or Megan Foster (2040-720-0172) to discuss your sport opportunity and any questions regarding the application process.

Unsuccessful applicants may appeal by writing a letter to the Partner Development Manager, Sport Manitoba, 145 Pacific Ave, Winnipeg Manitoba, R3B 2Z6 stating their rationale.



# SPORT MANITOBA SPORT DEVELOPMENT GRANT WOMEN IN SPORT SUPPLEMENTAL APPLICATION FORM

#### Notes:

- Prior to submitting your application, please read Grant Eligibility Criteria and Funding Procedures.
- Eligibility does not ensure assistance.
- Applications must be completed, signed, and submitted prior to the program start date.
  - Applications will be reviewed, and a pre-approval letter will be sent to the host along with a copy of the post event report form.
  - Following the completion of the event, the post event report must be completed with four (4) weeks to secure funding. If you will be unable to submit your post-event report by then, please let Leanne Traynor (204-890-3204) know.
- Receipts will be required for air transportation, hotel accommodations and caregiver fees.

#### **Supplemental Information:**

Name:		Sport:		
Mailing Address:		Town:		Postal Code:
Phone:	(H):	(W):		(C):
E-mail:				Fax:
Cheque Payable To	:			
Signature:			Date:	

## **Event Information:**

Name of Event/Clinic:		
Date(s):		
Location:		
Contact Person:	Position:	
Phone:	Email:	

# PROJECTED BUDGET

Proposed Additional Expenses	Projected Expenses	Comments (if applicable):
Ground Transportation (# of km's to travel to essential caregiver and return)	KM's x \$0.40 = \$	
Air Transportation (total cost for essential caregiver flight)		
Meals (for essential caregiver and/or child/ren)	Breakfast \$10 x = \$ Lunch \$14 x = \$ Supper \$21 x = \$	
Hotel Accommodations		
Essential Caregiver Fees		
Other (please explain in comment section)		
Other (please explain in comment section)		
TOTAL EXPENSES	\$	

GRANT AMOUNT REQUESTED:	¢
(50% Maximum)	φ

Sport Manitoba has a privacy policy that protects personal information. Any personal information requested on this application will only be used for the administration of Sport Manitoba Sport Development Grant Program. Applicable information including region, sport, level of certification and total grant amount may be provided publicly for reporting purposes.



# SPORT MANITOBA SPORT DEVELOPMENT GRANT WOMEN IN SPORT SUPPLEMENTAL POST-EVENT REPORT

#### **Please Note:**

- This report must be submitted no later than four (4) weeks following the completion of the event secure funding. If you are unable to meet this deadline, please contact Leanne Traynor (204-890-3204)
- This post-event report <u>must</u> include an event budget with actual revenues and expenses, including receipts.

#### **Supplemental Information:**

Name:		Sport:	
Mailing Address:		Town:	Postal
-			Code:
Phone:	(H):	(W):	(C):
E-mail:			Fax:

#### **Event Information:**

Name of Event/Clinic:	
Date(s):	
Location:	
Contact Person:	Position:
Phone:	Email:

# PROJECTED BUDGET

Actual Additional Expenses	Actual Expenses	Comments (if applicable):
Ground Transportation (# of km's to travel to essential caregiver and return)	KM's x \$0.40 = \$	
Air Transportation (total cost for essential caregiver flight)		
Meals (for essential caregiver and/or child/ren)	Breakfast \$10 x = \$ Lunch \$14 x = \$ Supper \$21 x = \$	
Hotel Accommodations		
Essential Caregiver Fees		
Other (please explain in comment section)		
Other (please explain in comment section)		
TOTAL EXPENSES	\$	
CRANT AMOUNT DEQUESTED:		

#### GRANT AMOUNT REQUESTED: | (50% Maximum) |

# INFORMATION VERIFICATION STATEMENT

- I confirm that the above information including the information provided in the budget is true and accurate.
- I have enclosed copies of required expense receipts or invoices to verify the financial statement I have provided.
- I understand that Sport Manitoba has a privacy policy that protects personal information. Any personal information requested on this application will only be used for the administration of Sport Manitoba Sport Development Grant Program. Applicable information including region, sport, level of certification and total grant amount may be provided publicly for reporting purposes.

Cheque Payable To:		
Signature:	Date:	



# SPORT MANITOBA SPORT DEVELOPMENT GRANTS BOARD GOVERNANCE GRANT

Sport Manitoba offers sport development grants that facilitate the development of athletes, coaches, officials and volunteers at the community level with an emphasis on training and skill development.

Sport Manitoba's Sport Development Grants Program is mainly focused around the impact that these grants will have at the Active Start, FUNdamentals, Learn to Train, Train to Train and Train to Compete stages within the Sport For Life – Long-term Athlete Development framework.

Sport Manitoba is able to help our community sport partners with financial assistance for opportunities that strengthen their boards through our 2020-21 Sport Development Grants Programs. Here is how we can help:

# WHAT TYPE OF PROJECTS ARE ELIGIBLE?

- Strategic planning
- Creating/updating club bylaws
- Creating athlete/coach/official development plans
- Succession planning
- Board training
- Policy development
- Volunteer management

# WHAT TYPE OF EXPENSES ARE ELIGIBLE?

- Consultant fees (Consulting fees, travel, meals, etc.)
- Training fees
- Facility rental

# HOW MUCH ASSISTANCE IS AVAILABLE?

- 25/75 cost share between the sport partner and Sport Manitoba
- Up to a maximum of \$1,500 per year

# HOW AND WHEN DO I APPLY?

- Visit Sport Manitoba online at <u>www.sportmanitoba.ca/resources/funding</u> to download the application form. The application form must be emailed to <u>grantsubmissions@sportmanitoba.ca</u> or mailed to Leanne Traynor, Sport Manitoba, 145 Pacific Ave, Winnipeg Manitoba, R3B 2Z6.
- The application form (including a proposed budget) must be completed, reviewed and pre-approved prior to the project beginning. You will be asked to submit a post event report upon the completion of the program.

# QUESTIONS?

Contact Iris Murray (204-679-6550) or Megan Foster (204-720-0172) to discuss your sport opportunity and any questions regarding the application process.

Unsuccessful applicants may appeal by writing a letter to the Partner Development Manager, Sport Manitoba, 145 Pacific Ave, Winnipeg Manitoba, R3B 2Z6 stating their rationale.



#### Notes:

- Prior to submitting your application, please read Grant Eligibility Criteria and Funding Procedures.
- Eligibility does not ensure assistance.
- Applications must be completed, signed, and submitted prior to the program start date.
  - Applications will be reviewed, and a pre-approval letter will be sent to the host along with a copy of the post-event report form.
  - Following the completion of the event, the post-event report must be completed with four (4) weeks to secure funding. If you will be unable to submit your post event report by then, please let Leanne Traynor (204-890-3204) know.

## **Host Information:**

Organization Name	e:				Sport:	
Contact Name:			Position:			
Mailing Address:			Town:		Postal	
_					Code:	
Phone:	(H):		(W):		(C):	
E-mail:					Fax:	
Are you a registere for this sport?	ed mer	mber of the Provincial Sp	oort Organiz	zation (PSO)	☐ Yes	🗌 No
If No, do you inten future?	d on b	ecoming a registered me	ember of yo	our PSO in the	🗌 Yes	🗌 No
If No, please indicate rationale for the decision:						
Have you consulte	d with	your PSO regarding the	event/prog	ram?	🗌 Yes	🗌 No
Are you interested in receiving a copy of Sport Manitoba's "Sport			☐ Yes	□ No		
Governance Manu	al"	-				
Signature:			Date:			

#### Training or Development Opportunity Information:

Type of Development:	
Program Partners:	
Date(s):	
Location:	

#### Facilitator Information: Please include all training or development facilitator information:

Name:	Area of Expertise:	Organization Name:	Phone Number:

Sport Manitoba has a privacy policy that protects personal information. Any personal information requested on this application will only be used for the administration of Sport Manitoba Sport Development Grant Program. Applicable information including region, sport, level of certification and total grant amount may be provided publicly for reporting purposes.

**Budget on Next Page** 



# SPORT MANITOBA SPORT DEVELOPMENT GRANTS BOARD GOVERNANCE – PROPOSED BUDGET

# **PROJECT REVENUE**

ITEM DESCRIPTION:	PROJECTED
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
TOTAL REVENUE	E:   \$

# **PROJECT EXPENSES**

ITEM DESCRIPTION:	PROJECTED
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
TOTAL EXPENSION	SES: \$

**BALANCE** (Revenue minus Expenses): \$

# GRANT AMOUNT REQUESTED (75% Maximum): \$



#### SPORT MANITOBA SPORT DEVELOPMENT GRANT BOARD GOVERNANCE POST-EVENT REPORT

#### **Please Note:**

- This report must be submitted no later than four (4) weeks following the completion of the event to secure funding. If you are unable to meet this deadline, please contact Leanne Traynor (204-890-3204)
- This post event report <u>must</u> include an event budget with actual revenues and expenses, including receipts.

#### **Host Information:**

Organization Name	<b>e</b> :		Sport:		
Contact Name:		Position:			
Mailing Address:		Town:		Posta	al Code:
Phone:	(H):	(W):		(C):	
E-mail:				Fax:	

# Training or Development Opportunity Information:

Type of Development:	
Event Partners:	
Date(s):	
Location:	

# **PROJECT REVENUE**

ITEM DESCRIPTION:	ACTUAL
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
TOTAL REVENUE:	\$

Expenses on next page.

# **PROJECT EXPENSES**



ITEM DESCRIPTION:	ACTUAL	RECEIPTS PROVIDED
	\$	🗌 Yes 🗌 No
	\$	🗌 Yes 🗌 No
	\$	🗌 Yes 🗌 No
	\$	🗌 Yes 🗌 No
	\$	🗌 Yes 🗌 No
	\$	🗌 Yes 🗌 No
	\$	🗌 Yes 🗌 No
	\$	🗌 Yes 🗌 No
	\$	🗌 Yes 🗌 No
	\$	🗌 Yes 🗌 No
	\$	🗌 Yes 🗌 No
	\$	🗌 Yes 🗌 No
	\$	🗌 Yes 🗌 No
TOTAL EXPENSES:	\$	

**BALANCE** (Revenue minus Expenses): \$

# GRANT AMOUNT REQUESTED (75% Maximum): \$

#### INFORMATION VERIFICATION STATEMENT

- I confirm that the above information including the information provided in the budget is true and accurate.
- I have enclosed copies of required expense receipts or invoices to verify the financial statement I have provided.
- I understand that Sport Manitoba has a privacy policy that protects personal information. Any personal information requested on this application will only be used for the administration of Sport Manitoba Sport Development Grant Program. Applicable information including region, sport, level of certification and total grant amount may be provided publicly for reporting purposes.

Cheque Payable To:		
Signature:	Date:	



# SPORT MANITOBA SPORT DEVELOPMENT GRANTS HOSTING AN ATHLETE CLINIC OR CAMP GRANT

Sport Manitoba offers sport development grants that facilitate the development of athletes, coaches, officials and volunteers at the community level with an emphasis on training and skill development.

Sport Manitoba's Sport Development Grants Program is mainly focused around the impact that these grants will have at the Active Start, FUNdamentals, Learn to Train, Train to Train and Train to Compete stages within the Sport For Life – Long-term Athlete Development framework.

Sport Manitoba is able to help our community sport partners with financial assistance to host athlete clinics or camps through our 2020-21 Sport Development Grants Programs. Here is how we can help:

# WHAT TYPE OF EXPENSES ARE ELIGIBLE?

- Clinician/coach honorariums/fees
- Facility rental
- Promotional expenses (posters, radio ads, etc.)
- Expendable equipment (e.g. Shuttle cocks for badminton clinic)

# **ELGIBILITY REQUIRMENT:**

• Clinicians/coaches must be certified or recognized by their Provincial Sport Organization

# HOW MUCH ASSISTANCE IS AVAILABLE?

- 25/75 cost share between the sport partner and Sport Manitoba
- Up to a maximum of \$1,500

# HOW AND WHEN DO I APPLY?

- Visit Sport Manitoba online at <a href="www.sportmanitoba.ca/resources/funding">www.sportmanitoba.ca/resources/funding</a> to complete an application online or to download the application form. The application form must be emailed to <a href="mailto:grantsubmissions@sportmanitoba.ca">grantsubmissions@sportmanitoba.ca</a> or mailed to Leanne Traynor, Sport Manitoba, 145 Pacific Ave, Winnipeg Manitoba, R3B 2Z6..
- The application form, including a proposed budget, must be completed, reviewed and pre-approved prior to attending the event. You will be asked to submit a post-event report upon the completion of the event. If you have already started the event, please contact Leanne Traynor (204-890-3204) to see if funding is still available.

# NOTES

- Prior to submitting your application, please read Grant Eligibility Criteria and Funding Procedures.
- Eligibility does not ensure assistance.
- Preference will be given to groups who will be offering a program following the clinic.

# **QUESTIONS?**

Contact Iris Murray (204-679-6550) or Megan Foster (204-720-0172) to discuss your sport opportunity and any questions regarding the application process.

Unsuccessful applicants may appeal by writing a letter to the Partner Development Manager, Sport Manitoba, 145 Pacific Ave, Winnipeg Manitoba, R3B 2Z6 stating their rationale.

Sport Manitoba has a privacy policy that protects personal information. Any personal information requested on this application will only be used for the administration of Sport Manitoba Sport Development Grant Program. Applicable information including region, sport, level of certification and total grant amount may be provided publicly for reporting purposes.



#### SPORT MANITOBA SPORT DEVELOPMENT GRANT HOSTING AN ATHLETE CLINIC OR CAMP APPLICATION FORM

#### Notes:

- Prior to submitting your application, please read Grant Eligibility Criteria and Funding Procedures.
- Eligibility does not ensure assistance.
- Applications must be completed, signed, and submitted prior to the program start date.
  - Applications will be reviewed, and a pre-approval letter will be sent to the host along with a copy of the post-event report form.
  - Following the completion of the event, the post-event report must be completed with four (4) weeks to secure funding. If you will be unable to submit your post event report by then, please let Leanne Traynor (204-890-3204) know.

#### **Host Information:**

Organization Name	<b>):</b>				Sport:		
Contact Name:			Position:				
Mailing Address:			Town:			Postal Code:	
Phone:	(H):		(W):			(C):	
E-mail:						Fax:	
Are you a registered member of the Provincial Sport Organization (PSO) for this sport?					SO) for	☐ Yes	🗌 No
If No, do you intene future?	d on b	ecoming a registered mem	ber of you	<sup>·</sup> PSO ii	n the	☐ Yes	🗌 No
If No, please indica rationale for the decision:	ite						
Have you consulte	d with	your PSO regarding the ev	/ent/progra	m?		Yes	🗌 No
Signature:			Date:				

# **Sport Program Information:**

Name of Sport Program:		
Program Partners:		
Date(s):		
Location:		
Anticipated Participating		
Communities:		
Anticipated # of Male Participants:	Anticipated # of Female	
	Participants:	

#### Clinicians/Instructors Information - Please include all clinic/camp instructors/clinicians:

Name:	Sport:	Level of Certification:	Phone Number:

Indicate all stages of the Sport For Life – Long-term Athlete Development framework to be included:						
Active Start (Girls & Boys: Up to age 6)	Train to Train (Girls: 11-15 & Boys: 12-16)					
FUNdamentals (Girls: 6-8 & Boys: 6-9)	Train to Compete (Girls: 15-21+ & Boys: 16-23+)					
$\Box$ Leave to Train (Cirle: 0.11.8 Device 0.10)						

Learn to Train (Girls: 8-11 & Boys: 9-12)

#### **Budget on Next Page**



# SPORT MANITOBA SPORT DEVELOPMENT GRANTS HOSTING AN ATHLETE CLINIC OR CAMP – PROPOSED BUDGET

# **PROJECT REVENUE**

ITEM DESCRIPTION:	PROJECTED
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
TOTAL REVENU	JE: \$

# **PROJECT EXPENSES**

ITEM DESCRIPTION:	PROJECTED
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
TOTAL EXPENSION	SES: \$

**BALANCE** (Revenue minus Expenses): \$

# GRANT AMOUNT REQUESTED (75% Maximum): \$



#### SPORT MANITOBA SPORT DEVELOPMENT GRANT HOSTING A CLINIC OR CAMP POST EVENT REPORT

#### **Please Note:**

- This report must be submitted no later than four (4) weeks following the completion of the event secure funding. If you are unable to meet this deadline, please contact Leanne Traynor (204-890-3204).
- This post-event report <u>must</u> include an event budget with actual revenues and expenses, including receipts.

## Host Information:

Organization Name	<b>e</b> :		Sport:	:
Contact Name:		Position:		
Mailing Address:		Town:	Posta	I Code:
Phone:	(H):	(W):	(C):	
E-mail:		·	Fax:	

## **Sport Program Information:**

Name of Event:			
Event Partners:			
Date(s):			
Location:			
Participating Communities:			
Anticipated # of Male Pa	articipants:	Anticipated # of Female Participants:	
Actual # of Male Participants:		Actual # of Female Participants:	

# **PROJECT REVENUE**

ITEM DESCRIPTION:	ACTUAL
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
TOTAL REVENUE	E: \$

Expenses on next page.

# **PROJECT EXPENSES**



ITEM DESCRIPTION:	ACTUAL	RECEIPTS PROVIDED
	\$	🗌 Yes 🗌 No
	\$	🗌 Yes 🗌 No
	\$	🗌 Yes 🗌 No
	\$	🗌 Yes 🗌 No
	\$	Yes No
	\$	☐ Yes ☐ No
	\$	☐ Yes ☐ No
	\$	🗌 Yes 🗌 No
	\$	🗌 Yes 🗌 No
	\$	🗌 Yes 🗌 No
	\$	🗌 Yes 🗌 No
	\$	🗌 Yes 🗌 No
	\$	🗌 Yes 🗌 No
TOTAL EXPENSES:	\$	

**BALANCE** (Revenue minus Expenses): \$

# GRANT AMOUNT REQUESTED (75% MAXIMUM): \$

#### INFORMATION VERIFICATION STATEMENT

- I confirm that the above information including the information provided in the budget is true and accurate.
- I have enclosed copies of required expense receipts or invoices to verify the financial statement I have provided.
- I understand that Sport Manitoba has a privacy policy that protects personal information. Any personal information requested on this application will only be used for the administration of Sport Manitoba Sport Development Grant Program. Applicable information including region, sport, level of certification and total grant amount may be provided publicly for reporting purposes.

Cheque Payable To:		
Signature:	Date:	



# SPORT MANITOBA SPORT DEVELOPMENT GRANTS INTRODUCTION OF A NEW SPORT GRANT

Sport Manitoba offers sport development grants that facilitate the development of athletes, coaches, officials, and volunteers at the community level with an emphasis on training and skill development.

Sport Manitoba's Sport Development Grants Program is mainly focused around the impact that these grants will have at the Active Start, FUNdamentals, Learn to Train, Train to Train and Train to Compete stages within the Sport For Life – Long-term Athlete Development framework.

Sport Manitoba is able to help our community sport partners with financial assistance to start up a new sport club in their community through our 2020-21 Sport Development Grants Programs. Here is how we can help:

# WHAT TYPE OF EXPENSES ARE ELIGIBLE?

- Equipment
- Facility rental
- Promotional expenses (posters, radio ads, etc.)

#### HOW MUCH ASSISTANCE IS AVAILABLE?

- 25/75 cost share between the sport partner and Sport Manitoba
- Up to a maximum of \$1,500
- This grant is available for two consecutive years. In year two, we would like to see that efforts have been made to strengthen your club. We would like to see that you have a board in place, have created bylaws and are working on a sustainability plan (coach development plan, judges/officials development plan, board succession plan, etc.). Please note that year two funding can be used to develop the above mentioned items as well as for other eligible expenses.

# HOW AND WHEN DO I APPLY?

- Visit Sport Manitoba online at <u>www.sportmanitoba.ca/resources/funding</u> to complete an application online or to download the application form. The application form must be emailed to <u>grantsubmissions@sportmanitoba.ca</u> or mailed to Leanne Traynor, Sport Manitoba, 145 Pacific Ave, Winnipeg Manitoba, R3B 2Z6..
- The application form, including a proposed budget, must be completed, reviewed and pre-approved prior to the program beginning. You will be asked to submit a post-event report upon the completion of the program.

#### NOTES

- Prior to submitting your application, please read Grant Eligibility Criteria and Funding Procedures.
- Eligibility does not ensure assistance.

#### **QUESTIONS?**

Contact Iris Murray (204-679-6550) or Megan Foster (204-720-0172) to discuss your sport opportunity and any questions regarding the application process.

Unsuccessful applicants may appeal by writing a letter to the Partner Development Manager, Sport Manitoba, 145 Pacific Ave, Winnipeg Manitoba, R3B 2Z6 stating their rationale.



#### SPORT MANITOBA SPORT DEVELOPMENT GRANT INTRODUCTION OF A NEW SPORT APPLICATION FORM

#### Notes:

- Prior to submitting your application, please read Grant Eligibility Criteria and Funding Procedures.
- Eligibility does not ensure assistance.
- Applications must be completed, signed, and submitted prior to the program start date.
  - Applications will be reviewed, and a pre-approval letter will be sent to the host along with a copy of the post-event report form.
  - Following the completion of the event, the post-event report must be completed with four (4) weeks to secure funding. If you will be unable to submit your post event report by then, please let Leanne Traynor (204-890-3204) know.

## **Host Information:**

Organization Name	<b>:</b> :				Sport:	
Contact Name:			Position:			
Mailing Address:			Town:			
Phone:	(H):		(W):			
E-mail:						
Are you a registere	ed men	nber of the Provincial Spor	t Organiza	tion (P	SO) for	
this sport?			_	_	-	
If No, do you inten	d on be	ecoming a registered mem	ber of you	r PSO i	n the	
future?						
If No, please indica	ite					
rationale for the						
decision:						
Have you consulte	d with	your PSO regarding the ev	/ent/progra	m?		
Signature:			Date:			

## **Sport Program Information:**

Name of Sport Program	m:		
Program Partners:			
Date(s):			
Location:			
Anticipated Participati	ng		
Communities:	-		
Anticipated # of Male I	Participants:	Anticipated # of Female	
		Participants:	

Indicate all stages of the Sport For Life – Long-to	erm Athlete Development framework to be included:
Active Start (Girls & Boys: Up to age 6)	Train to Train (Girls: 11-15 & Boys: 12-16)
FUNdamentals (Girls: 6-8 & Boys: 6-9)	Train to Compete (Girls: 15-21+ & Boys: 16-23+)
Learn to Train (Girls: 8-11 & Boys: 9-12)	

Sport Manitoba has a privacy policy that protects personal information. Any personal information requested on this application will only be used for the administration of Sport Manitoba Sport Development Grant Program. Applicable information including region, sport, level of certification and total grant amount may be provided publicly for reporting purposes.



# SPORT MANITOBA SPORT DEVELOPMENT GRANTS INTRODUCTION OF A NEW SPORT – PROPOSED BUDGET

# PROJECT REVENUE

ITEM DESCRIPTION:	PROJECTED
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
TOTAL REVEN	UE: \$

# **PROJECT EXPENSES**

ITEM DESCRIPTION:	PROJECTED
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
TOTAL EXPE	NSES: \$

**BALANCE** (Revenue minus Expenses): \$

# GRANT AMOUNT REQUESTED (75% Maximum): \$



# SPORT MANITOBA SPORT DEVELOPMENT GRANT INTRODUCTION OF A NEW SPORT POST-EVENT REPORT

# PLEASE NOTE:

- This report must be submitted no later than four (4) weeks following the completion of the event secure funding. If you are unable to meet this deadline, please contact Leanne Traynor (204-890-3204).
- This post-event report <u>must</u> include an event budget with actual revenues and expenses, including receipts.

## **Host Information:**

Organization Name: Sport:							
Contact Name:			Position:				
Mailing Address:			Town:				
Phone:	(H):		(W):				
E-mail:							

# **Sport Program Information:**

Name of Event:		
Event Partners:		
Date(s):		
Location:		
Participating Communities:		
Anticipated # of Male Pa	articipants:	Anticipated # of Female Participants:
Actual # of Male Particip	pants:	Actual # of Female Participants:

# **PROJECT REVENUE**

ITEM DESCRIPTION:	ACTUAL
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
TOTAL REVENUE:	\$

Expenses on next page.

# **PROJECT EXPENSES**



ITEM DESCRIPTION:	ACTUAL	RECEIPTS PROVIDED
	\$	🗌 Yes 🗌 No
	\$	🗌 Yes 🗌 No
	\$	🗌 Yes 🗌 No
	\$	🗌 Yes 🗌 No
	\$	🗌 Yes 🗌 No
	\$	🗌 Yes 🗌 No
	\$	🗌 Yes 🗌 No
	\$	🗌 Yes 🗌 No
	\$	🗌 Yes 🗌 No
	\$	🗌 Yes 🗌 No
	\$	🗌 Yes 🗌 No
	\$	🗌 Yes 🗌 No
	\$	🗌 Yes 🗌 No
TOTAL EXPENSES:	\$	

**BALANCE** (Revenue minus Expenses): \$

# GRANT AMOUNT REQUESTED (75% Maximum): \$

#### INFORMATION VERIFICATION STATEMENT

- I confirm that the above information including the information provided in the budget is true and accurate.
- I have enclosed copies of required expense receipts or invoices to verify the financial statement I have provided.
- I understand that Sport Manitoba has a privacy policy that protects personal information. Any personal information requested on this application will only be used for the administration of Sport Manitoba Sport Development Grant Program. Applicable information including region, sport, level of certification and total grant amount may be provided publicly for reporting purposes.

Cheque Payable To:		
Signature:	Date:	



# SPORT MANITOBA SPORT DEVELOPMENT GRANTS SPORT SPECIAL INITIATIVE GRANT

Sport Manitoba offers sport development grants that facilitate the development of athletes, coaches, officials, and volunteers at the community level with an emphasis on training and skill development.

Sport Manitoba's Sport Development Grants Program is mainly focused around the impact that these grants will have at the Active Start, FUNdamentals, Learn to Train, Train to Train and Train to Compete stages within the Sport For Life – Long-term Athlete Development framework.

Sport Manitoba is able to help our community sport partners with financial assistance for unique sport development opportunities through our 2020-21 Sport Development Grants Programs. Here is how we can help:

# WHAT TYPE OF PROJECTS ARE ELIGIBLE?

- Hosting coach certification courses
- Hosting official certification courses (including minor official training)
- Sport development days
- Multi-sport programs
- Please contact Iris Murray (204-679-6550) or Megan Foster (204-720-0127) to let us know about your unique project and we'll determine how it can be funded.

# WHAT TYPE OF EXPENSES ARE ELIGIBLE?

- Sport-related speakers
- Facility rental
- Promotional expenses (posters, radio ads, etc.)
- Instructor honorariums
- Expendable equipment (like softballs, tennis balls, badminton shuttle cocks etc.

# HOW MUCH ASSISTANCE IS AVAILABLE?

- 25/75 cost share between the sport partner (applicant) and Sport Manitoba
- Up to a maximum of \$1,500

# HOW AND WHEN DO I APPLY?

- Visit Sport Manitoba online at <u>www.sportmanitoba.ca/resources/funding</u> to complete an application online or to download the application form. The application form must be emailed to <u>grantsubmissions@sportmanitoba.ca</u> or mailed to Leanne Traynor, Sport Manitoba, 145 Pacific Ave, Winnipeg Manitoba, R3B 2Z6..
- The application form, including a proposed budget must be completed, reviewed and pre-approved prior to the project beginning. You will be asked to submit a post-event report upon the completion of the program.

#### NOTES

- Prior to submitting your application, please read Grant Eligibility Criteria and Funding Procedures.
- Eligibility does not ensure assistance.

#### **QUESTIONS?**

Contact Iris Murray (204-679-6550) or Megan Foster (204-720-0172) to discuss your sport opportunity and any questions regarding the application process.

Unsuccessful applicants may appeal by writing a letter to the Partner Development Manager, Sport Manitoba, 145 Pacific Ave, Winnipeg Manitoba, R3B 2Z6 stating their rationale.



#### Notes:

- Prior to submitting your application, please read Grant Eligibility Criteria and Funding Procedures.
- Eligibility does not ensure assistance. •
- Applications must be completed, signed, and submitted prior to the program start date.
  - Applications will be reviewed, and a pre-approval letter will be sent to the host along with a copy 0 of the post-event report form.
  - Following the completion of the event, the post-event report must be completed with four (4) weeks to secure funding. If you will be unable to submit your post event report by then, please let Leanne Traynor (204-890-3204) know.

#### **Host Information:**

Organization Name	<b>:</b> :			Sport:			
Contact Name:		Position:					
Mailing Address:		Town:			Posta	I Code:	
Phone:	(H):	(W):			(C):		
E-mail:					Fax:		
Are you a registere this sport?	ed men	ber of the Provincial Sport Organiza	tion (P	SO) for	🗌 Ye	S	🗌 No
If No, do you intend on becoming a registered member of your PSO in the future?			🗌 Ye	S	🗌 No		
If No, please indica rationale for the decision:	ite						
Have you consulte	d with	your PSO regarding the event/progra	am?		🗌 Ye	S	No
Signature:		Date:					

# Sport Program Information:

Name of Special Initiativ	/e:					
Program Partners:						
Date(s):						
Location:						
Anticipated Participating	Anticipated Participating					
Communities:	_					
Anticipated # of Male Participants: Anticipated # of Female						
		Participants:				

#### IF APPLICABLE - Clinicians/Instructors Information - Please include all clinic/camp instructors/clinicians:

Name:	Sport:	Level of Certification:	Phone Number:

#### Indicate all stages of the Sport For Life – Long-term Athlete Development framework to be included: Active Start (Girls & Boys: Up to age 6) Train to Train (Girls: 11-15 & Boys: 12-16) FUNdamentals (Girls: 6-8 & Boys: 6-9)

Train to Compete (Girls: 15-21+ & Boys: 16-23+)

Learn to Train (Girls: 8-11 & Boys: 9-12)

**Budget on Next Page** 



## SPORT MANITOBA SPORT DEVELOPMENT GRANTS SPORT SPECIAL INITIATIVE PROPOSED BUDGET

#### **PROJECT REVENUE**

ITEM DESCRIPTION:	PROJECTED
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
ΤΟΤΑ	_ REVENUE: \$

## **PROJECT EXPENSES**

ITEM DESCRIPTION:	PROJECTED
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
TOTAL EXPENSES	

**BALANCE** (Revenue minus Expenses): \$

# GRANT AMOUNT REQUESTED (75% Maximum): \$

Sport Manitoba has a privacy policy that protects personal information. Any personal information requested on this application will only be used for the administration of Sport Manitoba Sport Development Grant Program. Applicable information including region, sport, level of certification and total grant amount may be provided publicly for reporting purposes.



#### SPORT MANITOBA SPORT DEVELOPMENT GRANT SPORT SPECIAL INITIATIVE POST-EVENT REPORT

#### **Please Note:**

- This report must be submitted no later than four (4) weeks following the completion of the event secure funding. If you are unable to meet this deadline, please contact Leanne Traynor (204-890-3204)
- This post-event report <u>must</u> include an event budget with actual revenues and expenses, including receipts.

#### **Host Information:**

Organization Name:				Sport:		
Contact Name:		Positi	on:			
Mailing Address:		Town			Posta	al Code:
Phone:	(H):	(W):			(C):	
E-mail:					Fax:	

## **Sport Program Information:**

Name of Special Initiative	e:		
Event Partners:			
Date(s):			
Location:			
Participating Communities:			
Anticipated # of Male Par	rticipants:	Anticipated # of Female Participants:	
Actual # of Male Particip	ants:	Actual # of Female Participants:	

# **PROJECT REVENUE**

ITEM DESCRIPTION:	ACTUAL
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
TOTAL REVENUE:	\$

Expenses on next page.

# **PROJECT EXPENSES**



ITEM DESCRIPTION:	ACTUAL	RECEIPTS PROVIDED
	\$	🗌 Yes 🗌 No
	\$	🗌 Yes 🗌 No
	\$	🗌 Yes 🗌 No
	\$	🗌 Yes 🗌 No
	\$	🗌 Yes 🗌 No
	\$	🗌 Yes 🗌 No
	\$	🗌 Yes 🗌 No
	\$	🗌 Yes 🗌 No
	\$	🗌 Yes 🗌 No
	\$	🗌 Yes 🗌 No
	\$	🗌 Yes 🗌 No
	\$	🗌 Yes 🗌 No
	\$	🗌 Yes 🗌 No
TOTAL EXPENSES:	\$	

**BALANCE** (Revenue minus Expenses): \$

# GRANT AMOUNT REQUESTED (75% Maximum): \$

#### INFORMATION VERIFICATION STATEMENT

- I confirm that the above information including the information provided in the budget is true and accurate.
- I have enclosed copies of required expense receipts or invoices to verify the financial statement I have provided.
- I understand that Sport Manitoba has a privacy policy that protects personal information. Any personal information requested on this application will only be used for the administration of Sport Manitoba Sport Development Grant Program. Applicable information including region, sport, level of certification and total grant amount may be provided publicly for reporting purposes.

Cheque Payable To:		
Signature:	Date:	



# APPENDIX A

# SPORT FOR LIFE (S4L) - LONG TERM ATHLETE DEVELOPMENT FRAMEWORK

Sport Manitoba's plans, programs, and grants are in support the **Sport For Life (S4L) movement** which serves to connect sport's goals and outcomes with those of our partners in education, recreation, and healthy living.

The Sport For Life – LTAD includes seven stages beginning with providing an *Active Start* in physical activity for preschool children. Young children learn *FUNdamentals*, basic movement skills in physical education classes and general multi-sport skills, through participation in local "learn to" recreational programming. Local and provincial sport organizations roles begin with their development of sport specific skills within *Learn to Train* and *Train to Train*. Some athletes move into *Train to Compete* and possibly into *Train to Win*, while many people remain *Active for Life*.

Active Start and FUNdamentals combine to develop physical literacy in children before they reach puberty, so they have the basic movement and multi-sport skills to support their physical and mental development. Physical literacy also provides the foundation for those youth who choose to pursue more intense training in one or more sports or activities after age 12.

*Learn to Train* and *Train to Train* provide opportunities for older children to play multi-sports while reinforcing general sport skills as well as learning sport-specific skills and tactics within more formalized methods of training and competition.

*Train to Compete* and *Train to Win* provide more intense training for those youth and adults who want to begin to specialize in one sport and compete at the highest level possible, by maximizing their physical, mental, and emotional development.

Active For Life is about staying involved through lifelong participation in competitive and/or recreational sport(s) or physical activity.



# 1. Active Start

Learning basic movement skills and linking them together with play.

#### 2. FUNdamentals

Focus on fun to gain fundamental multi-sport skills and building motor skills.

#### 3. Learn to Train

Learning general sport skills within more formalized methods of training.

#### 4. Train to Train

Focus on training, sport skills, and physical development while consolidating basic sportspecific skills and tactics.

#### 5. Train to Compete

Focus on higher level of performance with optimal fitness preparation. Developing sportspecific and position skills, now specializing in one sport.

#### 6. Train to Win

Dedicated athletes with identified talent committing to intense training that focuses on performance and winning at international events.

#### 7. Active for Life

Remaining active for life in sport(s) or transitioning from competitive sport to participation in lifelong physical activity and or sport(s).





# APPENDIX B SPORT DEVELOPMENT GRANT SAMPLE BUDGET

# PROJECT/PROGRAM REVENUE

ITEM DESCRIPTION							PROJECTED	ACTUAL (must include with Post Event Report)
Registration Fees:	10	(Participants)	Х	\$ 10	(Fee)	=	\$ 100	120.00
Host Organization Contribution:							\$ 100	100.00
PSO and/or Partner Organization Contribution:							\$	
Sponsorship/Donations					\$ 300	350.00		
Other: (please specify)							\$	
*Value in Kind (VIK)	Gym rental, healthy snack			\$300.00	300.00			
Total Revenue							\$ 800.00	870.00
Partner Organization C Sponsorship/Donations Other: (please specify) *Value in Kind (VIK)	S	Gym rental, he	ealth	y snack			\$ 300 \$ \$300.00	300.00

## PROJECT/PROGRAM EXPENSES

Facility Rental	10	(Hours)	х	\$ 20 (Per Hour)	ŃŦ	\$ 200	200.00
Clinician Honoraria:	10	(Hours)	х	\$ 20 (Per Hour)		\$ 200	220.00
Clinician/Individual Trave	I Cost:					\$ 100	115.76
Clinician/Individual Accommodation/Meals:		~ /	0	IV		\$ 50	56.98
Training/Certification Reg	jistration	N		$\sim$		\$	
Equipment (Please specify attach list if items do not fit a		Basketballs an	d py	lons		\$ 400	469.25
						\$	
Administration (please sp i.e. promotional materials stationary, postage etc.		Mail outs, prog	Iram	printing		\$ 50	75.89
						\$	
Other: (please specify)						\$	
Including VIK	300					\$ 300	300.00
Total Expenses						<b>\$</b> 1300	1437.88
Balance (Revenue minus	s Expenses)					<b>\$</b> 500	- 567.88
Grant Amount Request	ed					<b>\$</b> 500	567.88

\*Value in Kind (VIK) – referring to payment, distribution, or substitution of things in lieu of money.



# APPENDIX C

# SPORT MANITOBA PERFORMANCE

Sport Manitoba Performance is a program established by Sport Manitoba to support and deliver highperformance and athlete development services to Provincial Sport Organizations, athletes and coaches. Sport Manitoba Performance combines expert coaches and the latest in strength and conditioning technology to create customized training experiences, pushing athletes of any sport to maximum athletic excellence. The team uses an integrated support team model that is athlete-centred and coach-driven, collaborating with strength and conditioning coaches, sport medicine professionals, nutritionists, mental skills coaches, and other sport leaders to help athletes and coaches achieve their goals and prepare for competition.

For more information on what Sport Manitoba Performance offers, check out their Menu of Services at: <u>https://www.sportmanitoba.ca/wp-content/uploads/2019/12/Menu-of-Services-2019.pdf</u>

Performance questions can be directed to <u>performance@sportmanitoba.ca</u> or visit <u>www.sportmanitoba.ca/performance</u>



# APPENDIX D

# SPORT MANITOBA RECOGNIZED PROVINCIAL SPORT ORGANIZATIONS (PSOs)

SPORT	PROVINCIAL SPORT ORGANIZATION	PHONE NUMBER (204.925.XXXX)
Archery	Archers & Bowhunters Association of Manitoba Inc.	5697
Athletics	Manitoba Track & Field Assn. Inc. (Athletics Manitoba)	5743
Badminton	Manitoba Badminton Association Inc.	5621
Ball Hockey	Manitoba Ball Hockey Association Inc.	5602
Biathlon	Biathlon Association of Manitoba Inc. (Biathlon MB)	5687
Baseball	Manitoba Baseball Association Inc.	5764
Basketball	Manitoba Amateur Basketball Association Inc. (Basketball MB)	5773
Baton Twirling	Manitoba Baton Twirling Sportive Association Inc.	5600
Five Pin Bowling	Manitoba Five Pin Bowling Federation Inc.	5766
Tenpin Bowling	Manitoba Tenpin Federation Inc.	5705
Boxing	Manitoba Amateur Boxing Association Inc.	5658
Broomball	Manitoba Amateur Broomball Association Inc.	5668
Cheerleading	Cheer Manitoba Inc.	5600
Cricket	Manitoba Cricket Association Inc.	5672
Cross Country Ski	Cross Country Ski Association of Manitoba Inc.	5639
Curling	Manitoba Curling Association Inc. (Curl Manitoba)	5725
Cycling	Manitoba Cycling Association Inc.	5686
Darts	Manitoba Darts Association Inc.	5600
Disc Sports	Manitoba Organization of Disc Sports Inc.	5655
Diving	Canadian Amateur Diving Assn. (Manitoba Section) Inc.	5654
Fencing	Manitoba Fencing Association Inc.	5696
Figure Skating	Skate Canada – Manitoba Inc.	5708
Football	Manitoba Amateur Football Assn. Inc. (Football Manitoba)	5618
Golf	Golf Manitoba Inc.	5729
Gymnastics - Artistic	Manitoba Gymnastics Association Inc.	5782
Gymnastics - Rhythmic	Rhythmic Gymnastics Manitoba Inc.	5739
Handball	Manitoba Handball Association Inc.	5600
Handgun	Manitoba Provincial Handgun Association Inc.	5600
Hang Gliding	Manitoba Hang Gliding Association Inc.	5600
Hockey	Manitoba Amateur Hockey Assn. Inc. (Hockey Manitoba)	5757
Horse Council	Manitoba Horse Council Inc.	5719
Horseshoes	Manitoba Horseshoe Player's Association Inc.	5600
Judo	Manitoba Black Belt Assn. (Judo Manitoba)	5691
Karate	Karate Manitoba Inc.	5600
Lacrosse	Manitoba Lacrosse Association Inc.	5684
Lawn Bowling	Bowls Manitoba Inc.	5694
Orienteering	Manitoba Orienteering Association Inc.	5706
Paddling	Manitoba Paddling Association Inc.	5681
Racquetball	Racquetball Manitoba Inc.	5666
Rifle	Manitoba Provincial Rifle Association Inc.	5600



	-	MAN
Ringette	Ringette Manitoba Inc.	5712
Rowing	Manitoba Rowing Association Inc.	5653
Rugby	Rugby Manitoba Inc.	5664
Sailing	Manitoba Sailing Association Inc.	5647
Skeet Shooting	Manitoba Skeet Shooting Association Inc.	5600
Ski -Alpine	Manitoba Alpine Ski Division Inc.	5715
Ski -Freestyle	Manitoba Freestyle Ski Association Inc.	5600
Snowboard	Manitoba Slopestyle Snowboard Assn. Inc.	5600
Soccer	Manitoba Soccer Association Inc.	5712
Softball	Manitoba Softball Association Inc.	5674
Speed Skating	Manitoba Speed Skating Association Inc.	5657
Sport Parachute	Manitoba Sport Parachute Association	5600
Squash	Squash Manitoba Inc.	5661
Swimming	Swim/Natation Manitoba Inc. (Swim Manitoba)	5779
Synchro Swim	Synchro Swim Manitoba Inc.	5693
Table Tennis	Manitoba Table Tennis Association Inc.	5690
Taekwondo	Taekwondo Manitoba Inc.	5600
Tennis	Manitoba Tennis Association Inc. (Tennis Manitoba)	5600
Trap Shooting	Manitoba Trap Shooting Association Inc.	5600
Triathlon	Triathlon Manitoba Inc.	5636
Underwater Sports	Manitoba Underwater Council Inc.	5600
Volleyball	Manitoba Volleyball Association Inc.	5791
Water Polo	Manitoba Water Polo Association Inc.	5777
Water Ski	Water Ski - Wakeboard Manitoba Inc.	5700
Weightlifting	Manitoba Weightlifting Association Inc.	5600
Wrestling	Manitoba Amateur Wrestling Association Inc.	5663

MULTI-SPORT ORGANIZATIONS	PHONE NUMBER (204.925.XXXX)
Manitoba Blind Sport Association Inc.	5694
Manitoba Cerebral Palsy Sport Association Inc.	5600
Manitoba Deaf Sport Association Inc.	5600
Special Olympics Manitoba Inc.	5632
Manitoba Wheelchair Sport Association Inc.	5790
Manitoba Aboriginal Sports & Recreation Council Inc.	5941
Directorat de l'activité sportive du Manitoba (Francophone sport)	5662
Manitoba High School Athletic Association Inc.	5640